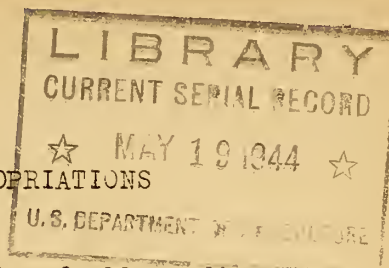


## **Historic, Archive Document**

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OFFICE OF DISTRIBUTIONFINANCE LETTER NO. 8  
(Classification 531.)

## VOUCHERS AND CLAIMS INVOLVING 1942 APPROPRIATIONS

- I. GENERAL: An inventory should be made immediately of all pending vouchers and claims involving administrative expense vouchers, "I" programs, the regular Cotton Stamp Program, and any other programs payable from 1942 fiscal year appropriations which expire on June 30, 1944, to determine what action is necessary to place them in line for payment.
- II. PAYMENTS PRIOR TO JULY 1, 1944: Every effort should be made to clear all such items in order that they may be scheduled and paid by disbursing officers prior to the end of the fiscal year 1944. This will greatly reduce the amount of labor required to handle such cases and enable payees to obtain immediate payment instead of waiting for funds to be re-appropriated after their claims have been certified to Congress by the General Accounting Office.
- III. SUBMISSION OF VOUCHERS ON AND AFTER JULY 1, 1944: On and after July 1, 1944, all vouchers of the types described above should be audited and certified, as cleared, and forwarded to this office in duplicate for transmittal to the General Accounting Office for direct settlement.

DISTRIBUTION: Washington Finance Division      Administrative Voucher Review  
(4-10-44)      Chiefs, Regional Fiscal Divisions      Administrative Voucher  
                         Chief, Fiscal Section, San Juan, P. R.      Examination  
                         Fiscal Representative, Honolulu, T. H.

WAR FOOD ADMINISTRATION  
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FINANCE PROCEDURE NOTICE

April 10, 1944

MANUAL CHANGES

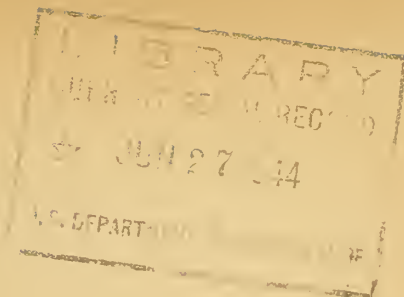
Insert Finance Letter No. 8 531

VOUCHERS AND CLAIMS INVOLVING 1942 APPROPRIATIONS. Provides instructions for payment and submission of vouchers involving 1942 appropriations. File Finance Letter under Procedural Classification 531, and cross reference under Procedural Classifications 551 and 552.

  
\_\_\_\_\_  
Chief Fiscal Officer

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WAR FOOD ADMINISTRATION  
Office of Distribution  
Washington 25, D. C.



April 3, 1944

FINANCE MEMORANDUM NUMBER 8

Personnel Assignments

Effective April 3, 1944 Mr. Robert J. Landers is hereby designated Chief, Program Accounting Section. Mr. Landers has been associated with the Government for the last nine years having held various responsible positions with the Treasury Department and as Assistant Fiscal Officer of the Division of Central Administrative Services in the Office of Emergency Management.

  
E. G. Benser  
Chief Fiscal Officer

